



# FLAGSTONE STATE SCHOOL

PARENTS AND CITIZENS ASSOCIATION

## 23 FEBRUARY 2016 MINUTES OF GENERAL MEETING

1. **Meeting opened** by President Kareen Duncan at 6:06pm
2. **Attendances and apologies** - as per record book
3. **Minutes of previous meeting** - emailed to members prior to meeting. *Moved Rodney Shapland, seconded by Emily Smits, CARRIED*
4. **Business arising from minutes of previous meeting** - NIL
5. **Correspondence in and out** - nothing tabled
6. **Principal's Report** – report tabled. *Moved Trish McKay seconded Donna Potts, CARRIED*
7. **President's Report** – report tabled *Moved Elizabeth McLeod, seconded Trish McKay. CARRIED*
8. **Business Unit Reports**
  - A. **Canteen** - Verbal, *Moved Jen Noordzy, Seconded Elizabeth McLeod CARRIED*
  - B. **Uniform Shop** – Verbal - *Moved Robbie Jansen, Seconded Jen Noordzy CARRIED*
  - C. **Business Operations and Finance report** – Report tabled. *Moved by Emma Potter, seconded Robbie Jensen, CARRIED*
9. **General Business**
  - A. **Special Guest – CR Luke Smith** – Introduction to the P&C Association and some information with regards to current mayor campaign. Also just a general chat and Q & A with regards to any of our Council concerns.
  - B. **Online Ordering System** – Tabled the idea of implementing an online system for uniform shop and canteen etc. Suggested that Trish McKay and Elizabeth McLeod liaise and decide which is best suited. Agreed that everyone was happy with them to choose and implement it asap. Moved by Jen Noordzy, seconded Kylie Bartlett, carried.
  - C. **5 cent Fundraiser** – This will be co-ordinated by Donna Potts assisted by Elizabeth McLeod and will be talking with Bendigo bank to have them involved as much as possible. This will be done during Term 2 - Moved by Jen Noordzy, seconded Emma Potter, carried.
  - D. **Fundraising Stalls** – Sally has recommended that we only have Mother's day and Father's Day Stalls this year as the Christmas one is less popular. The Committee all agreed to only have the 2 stalls this year. Moved by Jen Noordzy, seconded Emily Smits, carried.



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- E. **EASTER RAFFLE** – Discussed that this will be drawn at the Easter Parade on 24 March and that we will be sending out forms requesting donations for the raffle prizes.
  - F. **SCHOOL CALENDER** – Kareen is working with the school to collate all dates to publish on our website to ensure everyone is in the loop and that we can co-ordinate our fundraising around and with special events..
  - G. **FLAGSTONE BASKETBALL INC.** – Tame Norton discussed the growth of the Club and also advised that they will be hosting a charity game at the school with a BBQ etc on 2 April 2016.
10. **New Memberships** – Entered into the System
11. **Next meeting** – AGM Tuesday 22 March 2016, 6:00pm - N block room
12. **Meeting closed** by President Kareen Duncan at 8.20pm

**PRESIDENT'S ENDORSEMENT  
OF MINUTES OF MEETING**

**PRESIDENT: Kareen Duncan**  
**DATE: 02/03/2016**