

24 MARCH 22 – ANNUAL GENERAL MEETING



Flagstone State School – Resource Room
Thursday, 24 March 2022, 3pm

MEETING OPENED – 3:09pm

1. Welcome to all members and waiting for 2 members to arrive.

2. ATTENDANCE AND APOLOGIES

- a. **Attendance:** Kellee Hodge, Roz Clay, Kareen Duncan, Lisa Berry, Rachael Moloney, Anthea Swile, Scherryl Cross, Tahlia O’Connell, Lewis Cannon, Renee Formigoni, Rachael Eddy, Leslie Ward, Elise Sharp, Margaret Avard, Jemma Niblett, Ariarna Gotke
- b. **Apologies:** NIL

3. CONFIRMATION OF THE MINUTES OF THE PREVIOUS AGM MEETING

Motion: That the minutes be confirmed as a true and correct record of the meeting held on 22 March 2021. Moved and carried by Kareen and Lisa.

4. BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS AGM MEETING
– NIL

5. REPORTS

- a) **PRINCIPAL** - Read by Roz:
Motion: That the Principal’s report be accepted as tabled. Moved and carried by Kareen and Kellee.
- b) **PRESIDENT ANNUAL REPORT** – Read by Kellee:
 - a. Thank you for the dedication to the past and present Executive team and volunteers, Mrs Clay, Mrs Salo and Mrs Moloney, also Lisa and Kareen.
Motion: That the Annual President’s report be accepted as tabled. Moved and carried by Caren and Rachel.

6. RECEIPT & ADOPTION OF THE ASSOCIATIONS AUDITED ANNUAL FINANCIAL STATEMENT * AND TREASURER’S REPORT - Read by Lisa:

Motion: That the Audited Annual Financial Statement and Treasurer’s Report be accepted as tabled. Moved and carried by Anthea and Kareen.

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7. APPLICATIONS FOR MEMBERSHIPS & RECORDING OF NEW MEMBERS

- a. **Renewing Memberships:** Kellee Hodge, Ariarna Gotke, Kareen Duncan, Leslie Ward, Elise Sharp, Lisa Berry, Rachael Moloney, Lewis Cannon, and Caren Salo
- b. **New Memberships:** Jemma Niblett, Anthea Swile, Scherryl Cross, Margaret Avard, Renee Formigoni, Rachael Eddy, and Tahlia O'Connell.

Motion: That the new and returning members be accepted as tabled.

Moved and carried by Kellee and Rachael.

8. DECLARE VACANCIES OF EXISTING EXECUTIVES COMMITTEE - Hand over from Kellee to Roz Clay

9. ELECTION OF 2022 EXECUTIVE COMMITTEE

- a. **President** – Kellee Hodge
- b. **Vice President** – Kareen Duncan
- c. **Secretary** – Jemma Niblett
- d. **Treasurer** – Tahlia O'Connell

Motion: That the new executive committee be accepted as tabled. Moved and carried by Lewis and Leslie.

10. MOTION TO CHANGE BANK SIGNATORIES NEW ELECTED OFFICERS

- a. Two new signatories need to be added to accounts

Action item a: Kellee to collect paperwork from Bendigo.

Motion: That the change of bank signatories accepted as tabled. Moved and carried by Lisa and Renee.

11. APPOINTMENT OF THE ASSOCIATIONS AUDITOR

- a. Staying with DVL Accounting

Motion: That the Associations Auditor be accepted. Moved and carried by Caren and Scherryl

12. ADOPTION OF THE STUDENT PROTECTION RISK MANAGEMENT STRATEGY

Motion: That the Student Protection Risk Management be accepted. Moved and carried by Roz and Kellee

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13. ADOPTION OF NEW MODEL CONSTITUTION

- a. See attached documents titled: “*Attachment 2 – Summary of updated to the Parent and Citizens’ Association Model Constitution*”

Motion: That the 2022 Constitution be accepted as tabled. Moved and carried by Kareen and Lewis

14. HONORARY LIFE MEMBERSHIP AWARDS

- a. Kareen Duncan has been with the P&C and fulfilled many positions over the past 10+ years. Kareen has made the P&C what it is today. Kareen awarded a trophy.

Motion: That the Life Membership Award be accepted as tabled. Moved and carried by Kellee and Roz

15. GENERAL BUSINESS

- a. The tuckshop would like to Purchase an under the table fridge for the tuckshop, this will save time on busy days, is more beneficial and allows us to make space for the Café table. Cost of fridge is \$2,038.75 plus % for card fees.
- b. **Action item a:** Kellee to organise the fridge.
- c. Bendigo Bank in Jimboomba is closing and moving to Logan Village, only open Monday to Friday. Looking to change over to Bank of Queensland (BOQ)
- d. **Action item b:** Kellee to investigate banking at the Post Office (Jimboomba)

Motion: Tahlia approved the amount of fridge. The general business be accepted as tabled. Moved and carried by Tahlia and Ariarna.

AGM CLOSED: 3:44pm

CONFIRMATION OF AGM MINUTES

President: Kellee Hodge

Signature: 

Date: 26 March 2022